

# ONZ ATE

**ANNUAL REPORT**

2020/21

# WHO WE ARE AND WHAT WE DO?



In 1980 a group of NZ delegates to the IFTE conference in Sydney met to form the New Zealand Association for Teachers of English - Te Pouhere o Whakaako o Te Reo Pākehā o Aotearoa. This was in response to concerns that the political climate of the day was impacting significantly on education and a wish to have some control over the destiny of teaching English in Aotearoa New Zealand through the development of peer to peer professional learning opportunities.

***“NZATE is an independent, not for profit organisation that aims to promote, support and advocate for teachers of English in Aotearoa New Zealand.”***

The first annual conference was held at Wellington College in 1980 and the conference organising committee became the first National Council. Conferences were held every year until the disruption of the global pandemic in 2020. The conference being held in Auckland in 2021 is the 40th conference.

NZATE is an independent, not for profit organisation that aims to promote, support and advocate for teachers of English in Aotearoa New Zealand.



At the foundation of all that NZATE does is our guiding document Te Tuhi Māreikura - a conceptual framework. Our responsibility to mana ōrite (equality) for mātauranga Māori is deeply embedded in this conceptual framework.

For the duration of 2021-2023 NZATE has become a Network of Expertise. This means that we have funding to support peer to peer professional learning and development in support of the NCEA changes as well as baseline funding to grow membership, to connect remote schools, and to provide blended or digital learning for all in our network. This funding will also allow us to provide rich task resources for our membership, grow leadership within our network and to support members with mana ōrite mō te mātauranga Māori.



NZATE is run by a managing council made up of elected and co-opted members, supported by co-opted committee members. The committees may alter in structure but broadly they cover resources, professional development, communications and advocacy.

***We look to support and empower our regional associations where possible and encourage them to engage with us, and to use our media platforms to promote their work.***

NZATE is involved in the following programme of work on behalf of and with members:

**Advocacy at hui** with stakeholders and affiliated partners (PPTA, Ministry of Education, NZQA, other subject associations, our regional English associations, other Networks of Expertise)

**Delivery of professional learning** and development at face to face workshops throughout the motu, and workshops delivered via online formats

**Publication** of our journal English in Aotearoa (both digital and print) thrice annually

**Newsletters** collating information, notices and links from affiliated partners, regional associations and other stakeholders, as well as ideas for the classroom and professional development, are shared once a term.

**Social media presence** on Facebook and Twitter, as well as the use of Facebook live for bookclubs, English in Aotearoa launches and Teacher Talks. NZATE also maintains a presence on the English Online listserv where appropriate.

**Publication and print** of resources suitable for English teachers in Aotearoa New Zealand

**Publication of practice examinations** from NCEA Level 1 through to NZQA Scholarship

**Resources for purchase and free download**, including recordings of our online workshops, are available on our website [nzate.org.nz](http://nzate.org.nz)

**Scholarships** to attend our annual conference are made available each year (approximately six in total)

**An annual conference**, moving to different venues throughout the motu





### Membership Data At March 31 Each Year

	2020	2021	2022
<b>Under 500</b>	86	144	165
<b>500-1000</b>	95	105	109
<b>1000-1500</b>	56	62	64
<b>1500+</b>	40	43	44
<b>Personal</b>	4	4	3
<b>Pre-service</b>	0	0	0
<b>Life</b>	8	10	8
<b>Library</b>	5	2	3
<b>Total</b>	<b>298</b>	<b>370</b>	<b>396</b>



**PREVIOUS AGM MINUTES**

# NZATE

Minutes of the 41<sup>st</sup> AGM of NZATE  
Held at the NZATE Conference 2021  
Thursday 15<sup>th</sup> July 2021

**1 Karakia mo te timatanga**

**2 Welcome to AGM by Vice President**

Pip thanks everyone for coming and Susy for all her mahi. Minutes are on front, page two is mislabelled, but clarified.

**3 Apologies** Steph Julian

**4 Confirmation of minutes of the previous AGM**

**Motion:** That the minutes of the 40th AGM, held in October 2020 via Zoom, be accepted as a true and correct record of that meeting. *Motion carried*

**5 Matters arising from the minutes** Nil

**6 President's Report**

**Motion:** That the president's report be received. *Motion carried*

**7 Treasurer's Report**

**Motion:** That the treasurer's report be received. *Motion carried*

**8 Ratification of election of Executive Council members**

**Motion:** That the following appointments to executive positions on the NZATE council be ratified by the AGM

*Stephanie Julian Secretary Carried.  
Caitlin Funk Communications Officer (co-opted for a period of two years)  
Motion carried*

**9 Any other business** Nil

**10 Date of Next AGM**

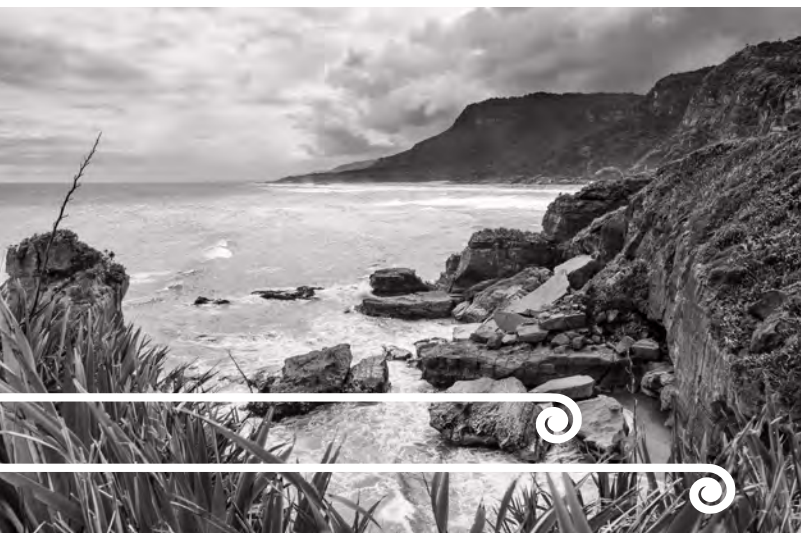
Thursday 14 July 2022. To be held during the 41st Annual NZATE conference in July 2022 (Nelson)

**11 Karakia mo te whakamutunga**

**Meeting closes**

Minutes recorded by  
Caitlin Funk Acting Secretary  
15 July 2021

Minutes verified by  
Jacqueline Gilbert NZATE President  
16 July 2021



## **NZATE PRESIDENT'S REPORT 2021-22**



42<sup>nd</sup> Annual Report

Presented by Jacqueline Gilbert at the Online Annual General Meeting, May 7 2022

Tēnā koutou kua huihui mai nei  
Ko Jacq Gilbert tōku ingoa  
No Ōtautahi ahau  
E mahi ana au hei perehitini  
Ki Te Pouhere o Whakaako o Te Reo Pākehā o  
Aotearoa  
Nō reira, tēnā koutou tēnā koutou tēnā koutou katoa

Again we find ourselves conducting our Annual General Meeting via Zoom. How strange it felt to do this in 2020, and how commonplace such meetings have become in 2022.

We are disappointed to have postponed this year's conference Resounding Voices until next year. The convening committee were first expecting to host us back in 2021, but were delayed by the Auckland postponement. We thank the Nelson English Teachers' Association for their determination, and patience, to bring us the best possible conference experience. It will be worth the wait!

In March of this year, two years after concerns were first raised, former president of NZATE, Yvette Krohn pleaded guilty to fraud charges in the Christchurch District Court. These charges arose from an investigation into the misuse of NZATE and Network of Expertise funds for expense claims and payments for services. As outlined in our statement to the media after the guilty plea, and worth reiterating here, all of our processes and financial safeguards have been reviewed and we are confident we have mitigated against the likelihood of fraudulent activity occurring again. We are pleased to now be able to look forward and to serve the English teaching community without distraction.



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NZATE continues a busy and valued programme of work. This includes:

### **Advocacy**

We attended the PPTA subject association online hui in April. We meet regularly with Teacher Development Aotearoa, who oversee the Network of Expertise funding, and with subject leads from the Ministry of Education. We liaise with other subject associations and Networks of Expertise. NZATE also attended the Literacy Experts, Academics and Stakeholders hui, held to garner recommendations ahead of the recently published *Literacy & Communication and Math Strategy*, created by the Ministry of Education.

In September of 2021 membership was surveyed for opinion on the review of achievement standards against the background of pandemic disruptions. This survey informed our discussions with the Ministry of Education and was the basis of a letter to Chris Hipkins, and other ministers involved with the Education portfolio. We requested consideration of the RAS timeline, among other concerns expressed. We know other associations lent their voice to the same issues and we were pleased that a revised timeline for the implementation of the NCEA changes was announced.

### **Support**

In 2021, we delivered a professional learning and development workshop focused on programme design, with a view to the NCEA changes ahead. This was very well attended and feedback was positive. Unfortunately, a return to a nationwide lockdown in August last year meant that we did not deliver the workshop to all planned venues. In 2022, this workshop was offered one more time in Wellington, Christchurch and Auckland, and attracted a good number of attendees despite the Omicron outbreak.



This year, we are delivering a workshop focused on teaching language, *Word Up!* This has already run in four towns or cities, with great feedback. There are opportunities to attend this workshop around the motu throughout terms 2 and 3.

### **Resources**

We also continue to offer online PLD through Facebook Live and webinars. Our website now holds a good collection of peer to peer PLD recordings, including recorded conversations with NZ authors often 'taught' in our classrooms.

English in Aotearoa continues to be published three times a year, and made available in both print and digital forms. In 2021, we were able to provide all conference attendees with an individual print copy of the 'conference issue'.

Our newsletter has evolved to a consistently formatted and informative communication, published to members twice a term.

Practice exams continue to be available at all four levels, at no charge to members.



We have also been involved in a project with Read NZ Te Pou Muramura, creating a catalogue of NZ Literature and accompanying resources. Read NZ will be publishing this in the near future and we are sure this will be an important resource for English teachers.

Early in 2022, in response to the Omicron outbreak, thanks to the generosity of our members, we were able to collate and share a collection of ready to use relief resources. These remain available via our website.

Late in 2021, we launched our podcast *Is this for Credits?* This has been published fortnightly throughout the first part of 2022, quickly forming a collection of valuable interviews and conversations about 'teaching English' in Aotearoa New Zealand. These recordings are available via our website, on Spotify and on Apple Podcasts.

In 2021, we ran a flash fiction writing competition. This attracted a wonderful volume of entries. Our thanks to Ray Shipley for undertaking the difficult judging role. This competition is also running in 2022.

### **Welcomes and Farewells**

In August last year, Stephanie Julian stepped down from the NZATE council. Stephanie was co-opted to council following the Queenstown conference in 2019, and was the NZATE secretary from January 2020, as well as being the chair of the Culture Diversity and Advocacy committee. Stephanie was supportive in developing the committee structure in use today and in the development of our conceptual framework, *Te Tuhi Māreikura*. We wish Stephanie all the best for the future.



In November last year Anneke Smit stepped down from the NZATE council. Anneke was elected to council in July 2020 and served on the Culture, Diversity and Advocacy committee and then the Communications Committee. Anneke managed and selected our conference scholarship applications. Those scholarship winners will remember the excellent hosting by Anneke at the Auckland conference. We thank her for her service to the English teaching community and wish her all the very best for the future.

Sian Evans stepped down from council in March this year. Sian has been a member of the NZATE Council since July 2018. In that time she has contributed significantly as our Resource Development Officer and as the chair of the Professional Development and Learning Committee. Her books on Critical Theory, *Into the Woods* and *Through the Literary Looking Glass* consistently top NZATE resource sales, and those who have ever attended a workshop with Sian, either online or in person, know of her incredible capability and generosity. She has moved into a senior management role and this has shifted her focus from the English teaching community for now, but we know that we will see many more Sian Evans PLD opportunities on offer in the future. On behalf of our NZATE members, I would like to thank Sian for her generosity of expertise, and for all of the considered and thoughtful insight (and the good humour) she brought to our council happenings.

Since 2020 we have run a committee structure with members outside council supporting our mahi. From these committees, two members have been co-opted to the national council to fill specific portfolios. Caitlin Funk was initially co-opted at last year's AGM as Communications Officer. She has since been elected as secretary after the resignation of Steph Julian. We also, following the resignation of Susy Carryer, co-opted Ella Murdoch to council, in the role of Conference Liaison. Today we will be asking you to ratify the election of Caitlin Funk to secretary and the co-option of Ella Murdoch as an ordinary member of council.



We will be holding an election in June of this year. One of the reasons for our early AGM is to seek ratification of an amendment to the NZATE constitution. We hope this amendment will help improve representation among the governing council of our organisation. This amendment will provide for a seat on council (ordinary or executive) for Māori kaiako and Pasifika kaiako. We are also asking members to ratify other alterations to the constitution, as outlined in the agenda, to ensure the constitution aligns with how the organisation has evolved.

### *Your council for 2022/2023*

Jacq Gilbert - President  
Pip Tinning - Vice President  
Jenny McPherson - Treasurer  
Caitlin Funk - Secretary (Communications Officer)  
Laura Borrowdale - Editor English in Aotearoa  
Ella Murdoch - Conference Liaison Officer  
Philly Wintle - Chair Professional Learning and Development  
Vacancy - Māori teacher of English  
Vacancy - Pasifika teacher of English  
Vacancy - general  
Vacancy - general

### *NZATE Committee members are:*

Shae McLean Brunetti, Jane Dewar, Chris Rayward, JoAnn Wordsworth, Shantal Jones, Melissa Flett, Celeste Baker, Melanie van Ansem, Vaaiga Ah Mau, and Chris Waugh.

Not being able to meet in person, as regularly as we might like, due to the pandemic, is a frustration. However, when we take a step back and look at all that has been achieved over the last twelve months, the time and effort put in by these people is very apparent. Their mahi is very much appreciated.

Ngā mihi nui  
Jacqueline Gilbert  
President

## FINANCIAL REPORT 2021/22



**“It was not our intention to return a big profit and we are investigating and planning ways to use it for the benefit of our members. For 2022, we have prepared an in depth budget and all income has been budgeted to be spent.”**

2021 was a strong year financially for NZATE. We have received a profit, excluding Network of Expertise funding of \$52,0000, mainly due to the successful conference held in Auckland, Covid related cancellation of council meetings and careful spending on our behalf. It was not our intention to return a big profit and we are investigating and planning ways to use it for the benefit of our members. For 2022, we have prepared an in depth budget and all income has been budgeted to be spent.

We continue to monitor and update our financial protocols and processes. During 2021 we worked alongside education specialist accountants Findex to further improve these. Our approval and reporting processes have strengthened considerably with Findex’s support and we continue to engage with Findex to ensure open and accurate accounting.

Network of Expertise funding has continued to allow NZATE to provide a range of supports to our members, including workshops across the motu, a fortnightly podcast, online webinars and workshops and resources to support classroom learning. These resources have been particularly valuable while we are facing the challenges of Covid 19 and hybrid learning. We do have a Network of Expertise profit for 2021 of \$83,000, a lot more than we anticipated. This is due to things beyond our control, particularly Covid and the cancellation of many of our workshops. We continue to find other ways to use this funding to support our members.

All NZATE funds are now held with ASB. Our old BNZ accounts have been shut down, and our Term Deposit has been moved over from Westpac.

Membership remains steady, with over 350 member schools enjoying the benefits of being part of NZATE - discounted workshops and textbooks, free practice exams and free-to-members resources.

Sian Evans’s books *Into the Woods* and *Through the Literary Looking Glass* continue to be our best selling resources. We are looking forward to offering an updated edition of *Effective Practices in Teaching Writing* in the near future, particularly in consideration of the new NCEA standards.

I move acceptance of this report.

# Statement of Financial Position

## New Zealand Association For The Teaching Of English Incorporated As at 31 March 2022

	NOTES	31 MAR 2022	31 MAR 2021
<b>Assets</b>			
<b>Current Assets</b>			
Accrued Interest		-	1,111
Accounts Receivable		2,787	26,685
<b>Bank accounts and cash</b>			
ASB NoE Account		-	21,460
ASB General Account		384,380	139,241
BNZ General Account - Closed		-	1,252
NZD PayPal		-	2,866
<b>Total Bank accounts and cash</b>		<b>384,380</b>	<b>164,818</b>
GST Receivable		-	2,894
Inventory on Hand		6,009	13,322
Prepaid expenditure		2,323	28,225
Publications Account		-	1
<b>Total Current Assets</b>		<b>395,498</b>	<b>237,055</b>
<b>Non-Current Assets</b>			
<b>Investments</b>			
<b>Term deposits</b>			
Westpac Term Deposits		-	89,746
<b>Total Non-Current Assets</b>		<b>-</b>	<b>89,746</b>
<b>Total Assets</b>		<b>395,498</b>	<b>326,801</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable		5,187	948
Accruals		-	7,500
<b>ASB Credit Cards</b>			
Jenny Credit Card		136	-
Vanessa Credit Card		116	-
<b>Total ASB Credit Cards</b>		<b>251</b>	<b>-</b>
GST Payable		4,235	-
Income in Advance		92,803	155,405
Withholding Tax Payable		1	5,910
<b>Total Current Liabilities</b>		<b>102,478</b>	<b>169,763</b>
<b>Total Liabilities</b>		<b>102,478</b>	<b>169,763</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>293,020</b>	<b>157,037</b>





**Accumulated Funds**

Accumulated surpluses or (deficits)	293,020	157,037
<b>Total Accumulated Funds</b>	<b>293,020</b>	<b>157,037</b>

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